

DRAFT

Mavericks Swim Association

Board of Directors December 14, 2004

Minutes

Present: John Di Napoli, John Kolbisen, Barbara Masek, Lezlee Miller, Ugur Taner, Amy Worden
Water Polo Guests: Chris Drost-Hanson, Brady Logan, Jeff Thayer, Mr. Tolar
Program Volunteers: Patt Law, Margie MacDougall, Pauline Burke

Meeting called to Order at 7:06pm. Quorum established and minutes approved 7:10pm.

Proposed Water Polo Program Presentation: Parent group (above listed) presented proposal to restructure Maverick Water Polo program. The details include to hire a new water Polo coach, manage the WP membership, account for all financial transactions and contribute financially proportional to the use of facilities and other directly related financial obligations. The parent group consists of Chris Drost-Hanson, Jeff Thayer and Brady Logan and Mr. Tolar to manage the water polo swimmers, be responsible for hiring the water polo coach following Maverick bi-laws, managing the funds and creating a cohesive relationship within the Maverick Aquatics Association so that the values and approaches to teaching are consistent with the overall tenets of the Mavericks Swim Association. There will be a direct reporting relationship to the Mavericks BOD and a water Polo representative will attend and participate fully on the BOD.

The current details of the upcoming session is as follows: Expected enrollment of 30 polo players for Winter Session 2005 to be held from Dec28th through February 3rd / Session fee for Winter Session is set at \$175 per swimmer. The proposal is for Tues-THurs-Sun Work-Out schedule. The parent group is set to interview a coach from Terra Nova for possible hire. Lezlee and Jeff to coordinate pool session / scheduling. Chris and Amy to coordinate financial process. **Motion** made and approved by Maverick BOD to continue Water Polo Program restructured, as described by water polo parents.

Sprint-a-Rama report: Margie presented update on progress of 2005 Sprint-o-rama. Getting meet sheet sanctioned at cost of \$15. Vicki Laffen to do the raffle with some changes from last year. Meets forms to be returned to a direct address rather than PO Box and also to be entered on line through Swim Connection. John D. will be responsible to pick up meet entries and he and Margie will input online. Volunteer meeting scheduled for January. Possible charges for computer use on event site.

Treasurer's Report: Amy reports there have been no recent school district billings for PGE recently. Question was raised as to "When does Park & Rec approve of budget?" Barb to inquire to HMB Beautification Committee regarding the recommended voluntary financial contribution from non-profits. It is felt by Board we should do our part to contribute to the benefits Pumpkin Festival contributes for booth fees and state proceeds. **Vote** to approve funds disbursement to water polo assistants from summer program. \$1000 to be split 60/40 to assistants Merrie West and Lindsay Thompson. Amy requests that the Sprint-o-Rama Meet Manager should report any fee- based decisions and that it be reported in a financial report as is currently being offered. BOD discussed expense account reporting procedure and receipt requirements. Board agrees a clearly written procedure is needed in order for reimbursement to be allocated. Amy should reimburse only after receiving written documentation and a copy of receipt(s). John D. requests a copy of actual coach's budget from 2003-2004. Amy asked to provide to coach's an itemized list of budget areas. The intent is to have a consistent category list that coincides with all other financial reports. **Motion** and approval made to require pre-approval on spending with a purchase \$100 or more.

Coach's Report: Ugur presents BOD with Coach Budget Proposal for 2004-2005. **Motion** approved for 3 coaches to go to PAC Clinic in January 2005 and the cost is not to exceed \$1000. Any future coach budget proposals shall address expected professional development outcome along with costs associated with it. Budget to be re-evaluated at a later board meeting. Adult Lap Swim Masters Program in development. Instruction provided on Saturdays at this time and is going well.

President's Report: BOD appreciated intent of an agenda form for Open Comments, but would like to see more informal approach used. **Motion** to be made on a final form or approach for open comments at a future date. It was discussed that in the future Pumpkin Festival should have (1) one leader and then delegates helping in each organization area. **Motion** made and approved to split profits from Pumpkin Festival and first Movie Night in 1/3 increment to benefit swim, wp, lap swim groups after notification of cost of Beautification Committee contribution to be made. A request was made for Secretary (Barb) to bring to minutes from prior 12 monthly meeting Minutes. Guest Tolar, comments on need to have an updated bi-law copy. BOD responds favorably to request and acknowledges the bi-laws have been a work in progress. BOD had agreed in September 2004 to table Bi-law work until all Fall fundraising events and all Summer/ Fall 2004 action items were complete. Bi-law revision is a long- term process and will continue to move forward to completion.

Other Business: Bill has indicated heater is a near term need. A new or newly reconditioned heater will go out for bid. He recommends Hills Heater Service who has provided knowledgeable service, but City will be officially the one involved with decision. Expected heater cost is well over \$10K. We will not be involved with purchase. School and City will contribute 50/50. 2004 Swim Team Annual Banquet to be held on January __??. Lezlee will arrange room rental. Ugur will be in charge of food. The Water Polo team and former Coach John O'Hara will be invited. Frank Gerrity interested in helping to organize event.

Maverick clothing order has been finalized and John D. to establish final cost to sell item. The BOD expects this to advertise Maverick Aquatics and be a good way to raise needed funds to hold costs down.

No vice-president report at this time.

Meeting adjourned 9:20pm. Next meeting scheduled for January 11, 2005 at 7pm.

Respectively submitted by Barb Masek

New Action Items:

- ⇒ Lezlee and Jeff to coordinate scheduling between WP/Lap/swim times.
- ⇒ Chris and Amy to coordinate financial details between Water Polo and Maverick Aquatic Association.
- ⇒ John D. will be responsible to pick up meet entries and he and Margie will input registration online for Sprint-a-Rama.
- ⇒ Future Board approval to be made on a final form or approach to use regarding open comments format.
- ⇒ Barb to inquire to HMB Beautification Committee regarding the recommended voluntary financial contribution from non-profits.
- ⇒ Future Pumpkin Festival should have (1) one leader and then delegates helping in each organization area.
- ⇒ Treasurer request- Sprint-o-rama Meet Manager reports any fee based decisions and that it be reported in a financial report
- ⇒ "When does Park & Rec approve of budget?" **Who's responsible to answer?**
- ⇒ Request for Secretary (Barb) to bring to monthly meetings the notebook containing Minutes from last 12 mo.
- ⇒ Amy to provide coach's an itemized list of budget areas.
- ⇒ John D. to establish final cost to sell clothing items.
- ⇒ BOD to agree on final form, or approach to use for open comments to be decided on a future date.