

DRAFT

Mavericks Swim Association

Board of Directors **Minutes** February 8, 2005

Meeting called to order at 7:11p.m. January minutes approved.

Present: John Di Napoli, John Kolbisen, Barbara Masek, Lezlee Miller, Amy Worden,

Coach: Ugur Taner

Guests: Pauline Burke, Marty Kingshill

President's Report:

Board Application Meeting/ Process: Applications were distributed to Maverick Swim Association membership On 2/5 via hard copy, internet and email. Board has set special Application Meeting to be held on 2/18/05 @ 8:30am to review applications and make decision. There will be a rubric scale and rating system based on application form questions used by the group to formulate decision.

Facilities report: The old pool heater has been repaired for \$500 cost which is lower than the estimated \$800. Motion approved that Mavericks will split cost (\$250 each) with School District (HS). The future decision to rebuild or purchase a new heater is not ours to decide. The City and School District are responsible for capital improvement expenditures. If we decide to contribute a portion, a grant item is a good approach to consider. Amy working on grant for new heater with the Peninsula Foundation The Shed has been re named unofficially "Hut". The Board desires to focus on the completion of this facility and setting it up to benefit members. Desire to have separate showers, a separate M/F changing area, additional radiant heaters is a short-term targeted goal. John D. to itemize the technical areas required for completion of the Hut project. Amy will complete her current analysis of the financial details of the project and report to the Board next meeting. Newly formed parent group (via Pauline) is asked to submit suggestions or results they would like to see of the project. It is stated they are willing to manage the details and Board welcomes the efforts. Guest, Marty Kingshill has offered his technical expertise regarding the electrical requirements as it relates to safety issues.

Board will determine date of Strategic Planning Session after new Board members are inducted.

(The following statement is carried over from January minutes) Strategic Planning Board Session to be held off-site and outside of normal meeting time. The objective would be to create a long-term vision and create goals and objectives to further develop organization. **Motion approved for Board to have Strategic Planning Work Session** within short- term timeframe. John K's mentor ran and participated successfully at recent strategy session so John K feels it can be a well-managed situation.

Treasurer's Report: Board voted and approved of \$\$ limit required for Board approval. **Treasurer may approve of all expenditures under \$100. The Board collectively must approve of anything over \$100. For time & efficiency reasons, it has been approved that it can be done by email.** Amy needs to determine classifications to give accurate Building Fund report, but un-officially states at least \$9k has been spent to date. Other news: Amy will forward letter written to Beautification Committee to Barb to document history.

Coach's Report: Ugur reports team work-outs have been going well. Coaches have been applying new skills learned at recent Coaches Conference. At present, Ugur and Cindy are designing a Coach's Plan for each season. The Plan includes: a goals section, a description of the tools to achieve the goals, an end of season critique-ing process. Ugur will keep us informed as it progresses. He remarked the conference was very inspiring and there were new things to learn and it has motivated them to develop long-term plans for team growth. Board has requested that Ugur prepare an outline draft on a Coach Substitute Plan for final approval and to be used for a Board policy statement. Ugur states the schedule with Bill has been going very smoothly.

Water Polo: Season ended successfully. The parent group plans to advertise for a new coach because current coach has previous contractual commitment for next season. Maverick contract for just finished season includes a \$450-550 bonus stipend. After utility bill assessment and all other expenses are in, a determination will be made.

Membership Report: Lezlee reports 32 paid swimmers to date plus 9 additional not included in count. Approximately \$11,373 has been collected. A gentle reminder to the coaches: Rosters and Attendance Sheets should be regularly kept. Current registration status is Ugur's responsibility.

Secretary Report: Barb continues to assemble Policy decisions from various sources and a Policy Book is being developed to include a Table of Contents (toc) for easy future reference. Barb reports all Board members will eventually have a CD of compiled past meeting Minutes and agendas. Additional Board policy communications are in process of being sorted and collated. John D offers to send to Barb any policies he has from his handbook developed to date. Work in Progress!

Marketing & Promotion Report: Barb will confirm Recreation Guide Ad deadline for Spring Summer issue and prepare ads. Presented an overview of the current marketing plan and provided an assessment of the current enrollment and offered a community /and or/ lap swim plan to develop. Per John D. Powerline Productions wants to do a Premier event around March timeline. Will follow up interests to sponsor event. Pauline and Lezlee indicate there are boxes off teeshirts and if we price them they can be made available to all Mav Association members.

Action Items:

- ◆ Board has requested that Ugur prepare an outline draft on a Coach Substitute Plan
- ◆ John D. to itemize the technical areas required for completion of the Hut project
- ◆ Amy to complete her current analysis of the financial details of the Hut project and to report to the Board next meeting.
- ◆ Guest Marty Kingshill has offered his technical expertise regarding the electrical requirements as it relates to safety issues.
- ◆ Board will determine date of Strategic Planning session after new Board members are inducted.
- ◆ Barb asked to send John D. Scholarship Policy
- ◆ John D offers to send to Barb any policies he has from his handbook developed to date.
- ◆ Barb will confirm Recreation Guide Ad deadline for Spring Summer issue and prepare ads.
- ◆ Amy will forward letter written to Beautification Committee to Barb for document history
- ◆ Rosters and Attendance Sheets should be regularly kept.
- ◆ Parent group is asked to submit suggestions/ results they would like for the "The Hut"

Meeting adjourned 9:10pm. .

Next Meeting will be held March 8th, 2005 7pm. @ La Petite Baleen.

Respectively submitted by Barb Masek