

Approved

Mavericks Swimming Association
Board of Directors – Meeting Minutes
Date December 13, 2006
Regular Monthly Meeting Held at 775 Main St. Half Moon Bay, CA 94019

Called to order at 7:06 PM

Board Members present: John D.; Jim S.; Bill S.; Joel S.

Business conducted:

- A. Motion was made, duly seconded and approved to approve Minutes of the November 2006 meeting.

- B. After resuming consideration of the motion regarding swim team coach compensation that Jim made at the November meeting, after debate and amendment the board adopted the following: That it shall be resolved that, effective November 1, 2006 Mavericks Swimming Association shall pay Ms. Cynthia Lee \$2,000 per month for acting as the Mavericks Swimming Team's head coach. Provided that, in any given year Ms. Lee has actively worked as head coach in the consecutive eleven months commencing September 1st through to and including July 31st of the subsequent year, this salary shall be paid monthly, even in the month of August when the swimming team may be on recess. It is further resolved that Ms. Lee's salary will be for the fulfillment of duties including but not limited to acting as: on deck coach five days per week (except when practice(s) are canceled due to holidays or CUSD conflicts); swim team safety and facilities supervisor; leader of team development and planning; swimmer advisor; the party responsible for making a proposal to the board for team practice schedules at least 60 days prior to the start of any session; team competition manager; competition communications manager; and to attend as swim coach all team scheduled meet sessions where Mavericks swimmers are present to compete. -- It is further resolved that, the Treasurer shall be charged with administering any adjustments to Ms. Lee's pay after November 1, 2006 and the records related thereto, in order to bring Ms. Lee's actual paid compensation equal to that resolved herein. -- It is further resolved that, Mavericks Swimming Association will pay employee assistant coaches at their regular hourly pay rates for actual on deck time when they have been scheduled by the head coach to attend a meet as an acting coach or assistant coach. -- It is further resolved that, the head coach shall not schedule an assistant coach for a meet without the express approval of the President, or written approval of the board of directors. -- It is further resolved that the President, as chief executive, shall either directly or through subordinates, cause all employees to submit documentation of hours worked by 11:59 PM of the last day of the month in which such hours were worked.

- C. Jim S. moved that the board authorize for the swim team Head Coach and/or the Meet Director of the 2007 Sprint-O-Rama to spend up to \$275.00 for meet

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awards for the February 11, 2007 meet and that these designess will also be authorized to spend up to \$475 for 2007 Swim Team banquet awards. The Treasurer shall reimburse and/or make arrangements for Association funding of these expenditures.

- D. Jim S. moved that the Association ask Cindy Lee procure 100 silicone caps at a cost of \$6.89 per cap, plus \$40.00 in art charges, plus any incidental tax and shipping costs and that, effective immediately the Association will collect \$8 for each silicone cap . The motion was adopted.

- E. Jim S. moved that Mavericks formally document that swim team fees for Club level swimmers have not included entry in meets with fees and that the President shall cause the head coach, with respect to Club level swimmers, to not enter Club swimmers in meets with fees without first having received payment, made payable to the Association, for the calculated amount of anticipated entry fees, including “splash fees, per event fees or any other fees that must be paid in advance in order for the Club level swimmer to compete in such a meet; except that the President and/or the board may waive this requirement with respect to meets that are hosted by Mavericks and where the particular Club Swimmer’s adult family members have affirmatively volunteered for meet duties.. The motion was adopted.

Discussion Notes (provided as courtesy, these notes are for reference only, are not a comprehensive record of what was said and do not constitute business moved upon at the meeting):

President Report: John reported that the website is fully up to date with the latest team forms updated for the Spring session starting in January and now even include the PSA athlete forms. Parka order forms were disabled on the site until such time as the Association determines its role with respect to procuring parkas and the scrolling area on the left side of the page has updated the Swim-A-Thon info with results and a thank you message.

Swim Team Report, Cindy Lee –Cindy reported that a Holiday party has been organized and swimmers invited in order to celebrate the Holidays. The party is 12/17/06. Discussion ensued regarding funding and that Cindy may use her discretion allocating previously approved but unassigned 2007 coaches team budget dollars toward the party. Spring session registration in January appears set, parents will be on deck helping out and Amy will also be there for the first couple of days of the new session/registration.

Meeting Adjourned: 8:38 PM

Next Meeting: As regularly scheduled, second Wednesday. January 10, 2007, at 7PM at 775 Main St., Half Moon Bay, CA